



MEETING MINUTES AND ACTIONS

Tuesday 1st March @ 6.30pm via MS Teams

Action Log

Items	Date Agreed	Date Due	Who	Minutes	Closed (Y/N)	
1	Introductions & apologies	Ongoing	Ongoing	<ul style="list-style-type: none">Nicola Kehoe (HT)Chair, Laeeq Shabbir – (apologies)Vice Chair Cristina Gonzalez-LongoTreasurer, Amelie BruhatFather JamieT. Murphy (PT)	Father Jamie lead prayer to start the meeting. Mrs Kehoe thanked Fr Jamie on behalf of the St Mary's Community for all that he has done and wished him all the very best on his new appointment in his new parish.	-
2	Minutes	Ongoing	Ongoing	Minute taken by N. Kehoe (HT)	-	



3	Head Teachers Report	Ongoing	Ongoing	Head Teacher, Mrs Kehoe	<p>School Life:</p> <ul style="list-style-type: none">▶ School life is carrying on - there have still been very few weeks when we have had full staff complement – from January it's been the most challenging period in terms of staffing, since start of the pandemic and parent understanding has been much appreciated▶ Children's requests have arrived – e.g. outdoor Jenga, connect 4 type games, building blocks for early years. With the decking to continue to be a, 'calm' area – books, paper, pens, games etc.▶ Clubs are going well – some changes due to mitigations which are now removed which is great news. First assembly felt really good! <p>Teaching, Learning & Assessment:</p> <ul style="list-style-type: none">▶ Covid recovery fund teacher – pupils progressing well and within AR boost groups with movement between pupils making good progress and others identified as needing some support (14 pupils no longer need boost support)▶ Writing improvement – staff shared good practice last week with partner in another authority who uses our, 'PM Writing' resource and next step is for teachers to visit each other's classes to see each other teach▶ '5 Minute Numeracy boxes' in really good use – we have now purchased '10 minute box' resource – moves on to digraphs consolidation▶ The weather has impeded most plans for OL further afield lately, but a few classes have managed to be outside, Gayfield Sq – Friends of Gayfield Sq have been in touch and so we hope it's the start of a partnership with them, and P7s currently have lessons from Leith Rugby▶ Maths Games have been purchased as well as number resources particularly for P3, P3/4 and P4 classes▶ Feedback remains a priority with staff ensuring all children aware when they are receiving feedback and what feedback is and who they get feedback from – self/peer/teacher▶ SNSAs: assessment▶ <i>National norms in P7 for the second half of the year lie between bands 8 and 10 for Numeracy, 8 and 10 for Reading and 8 and 9 for Writing.</i>▶ In Numeracy P7 are doing well with pupils performing within band 8 and 10 with a significant number in band 11.▶ In Reading P7 are performing between bands 9 and 10 with a significant number in band 12+ which is outwith P7 banding.
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- ▶ In Writing P7 are performing within bands 9 and 10 with a significant number in band 11.
- ▶ *National norms in P4 for the second half of the year lie between bands 6 and 8 for Numeracy, 6 and 8 for Reading and 6 and 8 for Writing*
- ▶ In Numeracy P4 are doing well with pupils performing within band 6 and 8 with a significant number in band 9+
- ▶ In Reading P4 are performing between bands 7 and 9 with a significant number in band 10 which is outwith P4 banding.
- ▶ In Writing P4 are performing within bands 7 and 8 with a significant number in band 9+ and beyond.
- ▶ The assessments help identify any focus areas and there are some spelling patterns we have identified as needing revisited so staff can then plan for this
- ▶ P1s complete their SNSA assessments in May

Health, Wellbeing & Resilience:

- ▶ Resources have arrived for, 'cosy' classrooms – blankets, cushions, bean bags/reading 'pods' in classes too
- ▶ Zones of regulation displays in every class – supporting emotional regulation, going well – children beginning to be able to talk about the 'zone' they are in
- ▶ Social skills groups and nurture groups running well – very positive feedback
- ▶ Classes can gather together for Assembly now which is great for coming together as a community – assembly focus for next few weeks is Lent

Celebrating & Worshipping: *Developing in Faith focus this session*

- P3s made sacrament of First Reconciliation
- P4s and P7s preparing for Sacraments for First Holy Communion and Confirmation
- Fr Jamie will visit school tomorrow for Ash Wednesday and has continued his visits to school – have met Fr Emmanuel who will take Fr Jamie's place for now

Equalities/Equity/Inclusion:

- ▶ New Barrington Stoke texts have arrived
- ▶ Girls football teams – going well. Nail biting game at the weekend!
- ▶ P3/4 with Ms Jabbar working on Rights, Respecting Schools Programme – making progress for our silver award



- ▶ Monthly attendance reviews continue with PSO following up with families re any support needed
- ▶ Spaces are allocated in clubs to pupils where we can who don't/can't access any clubs/ funding was successful for P7 for camp from 'Friends of Lagganlia' & from the Monamy trust- thanks to Brian
- ▶ 'Red/amber/green' 'RAG' tracking meetings timetabled for this term again – where any issues re equity/inclusion are discussed
- ▶ Senior leadership team, Pupil support officer and support for learning teacher continue to meet regularly to discuss pupils and plan supports / interventions. Ms Murphy continues to oversee Accelerated reading(AR) and identifying pupils for boost groups / further support and indeed those who no longer need
- ▶ Mrs Kehoe shared pupil views from equality group around diversity in school/feeling supported/bullying behaviours/feeling their views are listened to: very positive feedback with next steps identified as:
- ▶ To plan a 'cultural' celebration day – we used to have 'Multicultural' Day – pupils involved in activities learning about other countries so we are planning for something in May probably
- ▶ Continue to highlight expected behaviours in Assemblies/Building Resilience topics – restorative conversations/practice to deal with friendship issues
- ▶ Delighted that pupils mention the bubble time boxes in classes to raise anything
- ▶ Pupil Council suggestion box continues to be well used
- ▶ Pupil Equalities Group are finalising display & pupil friendly policy with parent group to meet soon – hopefully!

Proposed Class Organisation for session 22-23:

- ▶ **12 classes:**
- ▶ P1: 25
- ▶ P2/1:25 (7 P1s and 18 P2s)
- ▶ P2: 30
- ▶ P3a: 25 P3b: 25
- ▶ P4: 28 P4/5: 23
- ▶ P5: 26
- ▶ P6a: 32 P6b: 33
- ▶ P7a: 27 P7b: 21



St. Mary's RC Primary

Parent Forum Committee (PFC)

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				<p>▶ 44 pupils enrolled – authority giving 32 – if they can't place those pupils in other non - denominational schools this proposal most likely won't happen – won't know 'til Term 3 or even into Summer as happened last year</p> <p>Thank you as always. The support (& understanding re our circumstances) from all in our community continues to be hugely appreciated!</p> <p>Ukraine – support – information from parent being emailed and will share with community when this arrives. Info, for schools re supporting children has been sent today from authority to help staff.</p>		
4	Accounts	Ongoing	Ongoing	Amelie Bruhat	Funds available to support activities 'til end of this session. £50 for more play resources available. (313,631 in bank/£128 in PayPal acc.) Christmas cards were successful. Kilts not so due to sizing issues – lots of refunds. Will have agreed amount in reserves looking into next session but will need to fundraise to ensure school activities normally supported by PFC can happen next year.	
5	Fundraising/Donations	Ongoing	Ongoing		It was agreed that at next meeting main agenda item would be fundraising	
7	Vacant PFC roles	Ongoing	Ongoing	Chair, Laeeq Shabbir	We need a Secretary for PFC.	
8	AOCB					
9	Next meeting	26.04.22				



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